



# CARIBBEAN METEOROLOGICAL ORGANIZATION

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CARIBBEAN METEOROLOGICAL COUNCIL  
SIXTY-SEVENTH SESSION  
TORTOLA, BRITISH VIRGIN ISLANDS, 21-22 NOVEMBER 2024

Doc. 4

## STATUS OF ACTIONS FROM PREVIOUS SESSION (Submitted by the Coordinating Director)

### Introduction

1. The CMO Headquarters produced a single document containing an **Action Sheet** that would allow the Council to follow-up on the actions taken on the decisions of its previous session, and to discuss any further actions if required.
  2. The Action Sheet from CMC65 and mid-year CMC66 is shown as an **ANNEX** to this document. Remarks have been included to indicate the status of actions, including any indications received from Members that actions assigned to them had been undertaken. Discussion in this document will focus only on those items of CMC63 that could not be achieved as planned, or are not brought up under another agenda item, but which are thought to require further discussion, or for which actions are of particular significance.
  3. Other items in the Action Sheet will be discussed in some detail under the relevant Agenda items.
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## DRAFT ACTION SHEET

Caribbean Meteorological Council – 65<sup>th</sup> Session, Hosted by the Republic of Trinidad & Tobago, 16-17 November 2023  
 Caribbean Meteorological Council – 66<sup>th</sup> Mid-Year Virtual Session, Hosted by the Republic of Trinidad & Tobago, 21 August 2024

Agenda item	Title/Sub-title	Action	Action by	Deadline/Status
5	<u>Special WMO Issues</u>	<ol style="list-style-type: none"> <li>Members States NMHSs to participate in the CMO WIS2.0 Node, which requires at least five Members to participate (cloud services provided by WMO)</li> <li>Member States to ensure that their NMHSs complete activities under the Operational Phase of WIGOS, which became began in 2020</li> <li>Member States to begin the process of compliance with GBON, which became operational at the start of 2023</li> </ol>	<p>NMHSs of Members</p> <p>Members</p> <p>Members</p>	<p>As soon as possible</p> <p>As soon as possible</p> <p>As soon as possible</p>
6	<u>Financial Report</u> c) Statement of Contributions and Arrears (CMO HQ & CIMH)	CMO Headquarters and CIMH to review and revise tiered system of consequences to be considered for implementation by a special session of the Council convened to address this	CMO Headquarters CIMH	Next Annual Council Session
7	<u>Special CMO Issues</u> (a) Review of Caribbean Community (CARICOM) Institutions  (c) Arrangements for Meteorological Forecast and Warning Services among CMO Member States	<ol style="list-style-type: none"> <li>Council to provide written comments on the Review of Caribbean Community Institutions Final report recommendations to the Chair of the 65<sup>th</sup> Council</li> <li>Position of the Council on the findings and recommendations of the Final Report of the Review of Caribbean Community Institutions to be provided to the CARICOM Secretariat</li> <li>A committee to be chaired by Saint Lucia is to be established to consider the previous recommendations and deliver a final recommendation on inclusion of cost recovery for aeronautical meteorology in the regional forecasting arrangements</li> <li>Committee to deliver final recommendation to the Council</li> </ol>	<p>Members</p> <p>Chair of 65<sup>th</sup> Council</p> <p>Members</p> <p>Special Committee</p>	<p>15 December 2023</p> <p>December 2023</p> <p>As soon as possible</p>

				Next Annual Council Session
11	<u>Other Project Updates and Proposals</u>	1. Members to nominate a focal point for the WMO Severe Weather Forecasting Programme Eastern Caribbean	Members in the Eastern Caribbean	As soon as possible
12	<u>Strategic and Operational Planning</u>	2. CIMH to prepare inputs towards a joint draft Strategic Plan comprising parts A and B and share with Members. Feedback from Members expected by early November. 3. CMO Headquarters Coordinating Director to share Draft Strategic Plan of the Headquarters Unit. Members to review and provide feedback by 31 October 2024 4. CMO Headquarters and CIMH to present a final joint Strategic Plan at CMC 67 comprising the CMO headquarters and CIMH Strategic Plans for discussion	CIMH CMO Headquarters CMO Headquarters & CIMH	By early November 2024 31 October 2024 Next Annual Council Session
13	<u>Other Matters</u> (a) Renewal of Contract for Coordinating Director  (b) Human Resources (HR) Committee  (c) HR Salary Matter: CMC63, Item 12 (a)	1. Inform the CARICOM Secretariat of the Council's decision to renew the contract of the Coordinating for another 3-year term effective 1 June 2024. 2. Committee to examine succession planning at CMO Headquarters  3. Principal of CIMH to distribute the Terms of Reference of HR Committee to the Council; 4. Members wishing to serve on the HR Committee to notify the Chair of the Council  Decision of the 63rd Council on CMC63 Item 12(a) to be conveyed to the Principal by the Chair of the Council	CMO Headquarters Members Principal Members Chair of 65 <sup>th</sup> Council	As soon as possible Next Annual Council Session As soon as possible 15 December 2023 As soon as possible