C A R I B B E A N

M E T E O R O L O G I C A L

O R G A N I Z A T I O N

**ANNUAL MEETING OF DIRECTORS OF METEOROLOGICAL SERVICES Doc. 2** The Cove, ANGUILLA, 13 NOVEMBER 2019

**STATUS OF ACTIONS FROM THE PREVIOUS MEETING**

(Submitted by the Coordinating Director)

## INTRODUCTION

1. The CMO Headquarters has produced a single document containing an ***Action Sheet*** that would allow the Directors of Meteorological Services to follow-up on the actions taken on the decisions of its previous session, and to discuss any further actions if required.

2. The Action Sheet for the 2018 Meeting of the Directors of Meteorological Services is shown as an **ANNEX** to this document. Remarks have been included to indicate the status of actions, including any indications received from Meteorological Services that an action assigned to them had been undertaken. Discussion in this document will focus only on those items from the 2018 Meeting that could not be achieved as planned, or are not brought up under another agenda item, but which are thought to require further discussion, or for which actions are of particular significance.

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**CARIBBEAN METEOROLOGICAL ORGANIZATION**

**ACTION SHEET**

**Meeting of the Directors of Meteorological Services,** Basseterre, St. Kitts, 14 November 2018

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| --- | --- | --- | --- | --- |
| **Agenda item** | **Title/Sub-title** | **Action** | **Action by** | **Deadline/Status** |
| 2. | Status of Actions from Previous Meeting (2017) | Migration to Table Driven Code Form (TDCF) for the synoptic codes of SYNOP TEMP and CLIMAT and Geographical Markup Language (GML) for METAR, SPECI, TAF and SIGMET. | Members | As soon as possible |
| 6. (a) | CAeM Global Survey | 1. CIMH to create a training database whereby data on courses attended and certification achieved by meteorological personnel of Meteorological Services of Members would reside.
2. Meteorological Services were to submit their training plans for the foreseeable future to CIMH.
3. CIMH to create a template for the submission of the historical training data.
 | CIMH assisted by CMOMembersCIMH | To be completed byCongress 2019  |
| 6.(e) | Tropical cyclone developments of relevance to Aviation | Due to the importance of SIGMETS it encouraged that at the national level an agreement for coordination between civil aviation and meteorological authorities be established to encourage the implementation of the creation and sharing of SIGMETS. | Members | As soon as possible  |
| 8. | Other Matters | Revision of the agreement for back-up arrangements and a service level agreement template especially for aeronautical meteorology. | CMO, Antigua and Barbuda, Barbados and other selected Members | By August 2019 |

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